







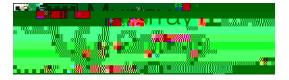
Students making a direct approach are advised to:

describe the behaviour very precisely, including where and when it happened; make it clear how they feel about what has happened; describe the effect it is having on them; say precisely what they want to happen going forward.

# Mediated approach

If a direct approach has been tried and has not worked, or if a student does not wish to make such an approach, the Tutor or other College adviser may be able to seek to resolve the problem on their behalf.

The College might also propose that both parties agree to cooperate with an independent mediator.



Subject to the views and wishes of the student making the complaint, Murray Edwards College and the University anticipate that complaints about sexual misconduct will usually be directed to the <u>University's harassment and sexual misconduct procedures</u>. Complaints about members of staff or academic staff employed by the College can be pursued through the **College's HR disciplinary procedures**. Students should seek advice from their Tutor, the Deputy Senior Tutor or the Senior Tutor. Complaints about academic staff not employed by the College can be pursued through the **College's senior disciplinary procedure** (under review). Students should seek advice from

their Tutor, the Deputy Senior Tutor or the Senior Tutor.

## Pastoral support

The College will provide pastoral support, as desired, to any Murray Edwards College student involved in the University procedure, whether as a student making a complaint or as a student who is the subject of a complaint.

## How to make a complaint to the University

The University procedure and guidance documents describe how any student's complaint will be



The Senior Tutor will consider the complaint and decide:

to refer it to an investigation;



to move rooms. The student who is the subject of the complaint may also be asked to agree to intermit or to attend behaviour awareness training.

#### Disciplinary proceedings

A complaint under the College's formal procedure may lead to disciplinary proceedings under the College's disciplinary procedure; this may be by the student themselves or by other in College. If the latter, the student making the complaint will be kept informed of the progress of the proceedings and will be formally notified of the outcome of any disciplinary hearing and any sanctions applied to the student who is the subject of the complaint that have any impact on the student making the complaint.

#### Dismissal and mediation

If the complaint is dismissed, the student making the complaint and the student who is the subject of the complaint will be offered help and guidance to restore reasonable relations between them.